HOUSE PARTS®

479 Whitehall Street S.W.
Atlanta, Georgia 30303-3719
Phone 404.577.5584 Fax 404.525.6708
sales@houseparts.com

*Please make several copies for your files to place orders.*

# SALES ORDER

| DATE | ORDER # |
|---|---|
| | |

**SALESPERSON**

**TO:**

**PHONE**

**EMAIL**

**SHIP TO:**

**PHONE**

**EMAIL**

**NOTES:**

| CUSTOMER # | CONTACT NAME | P.O. # | REQ. SHIP | SHIPPED VIA | TERMS |
|---|---|---|---|---|---|
| | | | | | |

| QTY | ITEM # | DESCRIPTION | UNIT PRICE | TOTAL |
|---|---|---|---|---|
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Receipt required for adjustments, and defective items must be returned to House Parts. House Parts liability shall not exceed the purchase price of the product. Prices are subject to change without notice. Additions, corrections, cancellations must be done in writing. F.O.B. House Parts. Authorized returns only, subject to a 20% restocking fee. Custom orders must be prepaid in full. Damages/shortages must be reported to House Parts within 15 days.

| | |
|---|---|
| SUBTOTAL | |
| TOTAL | |

***Thank you for your business!***